

McLean County Wheelers Constitution and Bylaws

[Old paper copy digitized by Boser 2/24/17]

Last revised: Boser 12/16/18 to align with current practices

ARTICLE I Name of Organization

The name of the organization shall be the McLEAN COUNTY WHEELERS.

ARTICLE II Purpose

The purpose of the organization is to ~~provide opportunities for extending the individual's knowledge and appreciation of his or her environment and abilities through experiences in bicycling, by:~~

1. Advocate for **safe cycling as a vehicle for pleasure, health and economical transportation.** [adapted from OK bicycle society]
2. ~~Encourage~~ Facilitate recreational cycling activities.
3. ~~Public recognition of the need for safer cycling conditions.~~
4. Encourage public facilities or cycling such as bike paths, bike lanes, and trails,
5. Cooperate with public authorities in the observance of all traffic regulations.
6. ~~Advocate registration of bicycles.~~

ARTICLE III Membership

Section 1. Membership open to individuals and families, ~~particularly in the McLean County area,~~ who desire to promote the various club purposes and bicycling in general.

Section 2. Types of Memberships available:

- a. individual
- b. household
- c. lifetime

Section 3. The signature of a parent or guardian is required for approval of Membership for those under the age of 18. <To participate in club rides, children 14 years or younger must be accompanied by a parent or guardian.>

ARTICLE IV Dues

Section 1. Memberships are valid for the calendar year. Annual membership dues are payable by ~~April~~ January 1. Previous year members who do not renew by April 30 will be

removed from club communication distribution lists.

Section 2. Amount of annual dues:

- a. individual.....\$20.00
- b. household.....\$30.00 [Needs approval - seems like a good deal]
- c. lifetime.....\$200.00

ARTICLE V Meetings

Section 1. ~~The annual meeting and election of officers shall be regularly held at the scheduled meeting during the month of November.~~ General membership meeting shall be held in early January.

Section 2. Regular and special meetings as provided for in the bylaws.

ARTICLE VI Officers

The election of officers shall be held as authorized in the bylaws.

ARTICLE VII Committees

The Executive Committee shall be composed of the officers of the club and the chairpersons appointed committees. Other committees are provided for in the bylaws.

ARTICLE VIII Missing — maybe a numbering error on original doc?

ARTICLE VIII Amendments

The Constitution may be amended in any respect at any regular meeting of the club by an affirmative vote of 2/3 of the club members present in person. No proposed amendment shall be acted upon at any club meeting unless it has been presented in writing to ALL members of the club at least 15 days in advance of the meeting.

BY-LAWS

Meetings

Section 1. ~~Regular meetings of the club shall be held on the 1st Wednesday of the month at 7:30p.m.~~ The annual general membership meeting shall be held in early January. A majority of the club members present in person shall constitute a quorum.

Section 2. Special meetings may be called at the request of the club president. Purpose of the meeting shall be stated in the call and no other business transacted. Meeting

announcement must be at least 14 days before said meeting date.

Section 3. Club business may also be conducted by email or other electronic media. Similar to face-to-face meetings, the club president may issue a request for input and decision by digital media. The purpose of the meeting shall be stated in the call along with relevant contextual information. No other business may be transacted.

~~Section 3.~~ Section 4. Executive Committee Meetings (club officers and Committee chairpersons) shall be held at such times as it may be determined. Two-thirds of the committee present in person shall constitute a quorum.

Section 5. Executive Committee (club officers and Committee chairpersons) business may also be conducted by electronic media at such times as it may be determined. Two-thirds of the committee responsive shall constitute a quorum.

Fiscal Year

The fiscal year of the club shall be the calendar year and commence on the first day of January and shall end on the last day of December.

Committees

Section 1. The Executive Committee of the club is composed of the officers and the chairpersons of appointed committees. The Executive Committee shall have immediate charge, management and control of the affairs of the club between meetings.

Sections 2. The appointed committees of the club shall carry on the program and business of the club. Such committees may be but are not limited to: Membership, Public Relations, **Communications**, Rides and Activities, and Social. The president of the club shall appoint all committee chairpersons and establish all committees, with the approval of the officers of the club. Committee chairpersons may select their own committee members from the personnel of the club.

Election of Officers

Section 4. 1 At a regular meeting of the Executive Committee or club, or as an announcement to all club members by email at least 30 days preceding the annual meeting, the president shall appoint a nominating committee of three (3) members to solicit a slate of officers.

Section 4. 2 Election of club officers shall be held in December. The election shall be by ballot from a slate recommended by the nominating committee or from nominations in open meeting in December or from nominations solicited by email. A majority of all club members shall elect in all cases. Elected officers will be seated at the general

meeting in January.

Section 2.3 Officers shall hold office for 12 months or until their successors are elected and duly installed.

Section 3.4 Vacancy in office during the period may be filled by appointment of the club president with the concurrence of the Executive Committee.

Duties of Officers

President: Shall coordinate and supervise ~~total~~ the club program, and preside at club and Executive Committee meetings.

Vice-President(s): Shall assist the president in carrying out the club responsibilities and shall serve in his or her absence. It is recommended that they serve as chairpersons of appointed working committees.

Secretary: Shall take minutes at club and executive meetings; issue minutes by email and post minutes on the Google Drive, issue general notices, announcements, and other communications as required.

In recent years the secretary has also managed the Metric application mailing (mid-March), email blasts, and day of Metric registration. May need to participate in maintenance of club membership lists?

Treasurer: Shall keep and prepare all club financial records and transactions, make necessary reports. It is suggested the treasurer also serve as chairperson of the Finance Committee.

Additional Executive Committee members:

Webmaster: Shall maintain the club website including maintenance of event calendar and classified ads.

Social Media Facilitator: Shall (Mike D. can write this section)

Communication Facilitator (Richard): Shall distribute weekly emails that provide details of club activities and other area events of interest to cyclists.

Spring Metric Coordinator: Shall coordinate and supervise all activities necessary to facilitate the Wheeler Spring Metric Ride. It is suggested the Metric Coordinator also serve as chairperson of the Metric Committee.

Ride Coordinators

- *Weekend Show & Go Ride Coordinator*: Shall distribute weekly emails to

members no later than Thursday that provide details and reminders of weekend ride activities.

- *Training Ride Coordinator*: Shall publish the schedule for six-weeks of training rides beginning no later than May 1 and ending the Thursday before the Spring Metric Ride.
- *Social Ride Coordinator*: (Tuesday mellow trail and city rides), quilt barn rides, ribbon rides, other Class B no drop rides (talk to Karen as BCF re: ride classification system).
- *Century Ride Coordinator*: stay tuned....

Amendments

The bylaws may be amended by a majority vote of all members of the club present at any meeting of the club meeting, provided notice of the proposed amendment has been given in writing to club members at least fifteen days in advance of the meetings.